

STUDENT LABORATORY NOTEBOOK USAGE CONTRACT

CHEM 102 – Spring 2014 – Section # 3157

Laboratory Instructor: Maria Fenyes

I, _____ acknowledge that I have been informed that :
Student Name (please print)

- Having and using a Laboratory Notebook (quadrille paper and hard cover) is a mandatory requirement of the Chemistry 102 laboratory class and that
- I will not be allowed to perform the laboratory work if:
 - I do not have a Laboratory Notebook and
 - I do not follow the instructions regarding the proper usage of the Laboratory Notebook

I furthermore understand and commit:

- To have my Laboratory Notebook with me by the second lab session.
- To bring with me my Laboratory Notebook to every lab session.
- To neatly record, in my own handwriting, all my measurements and observations directly in my Laboratory Notebook, at the actual time I obtain and/or make them.
- To make all entries in my Laboratory Notebook in permanent ink (no pencil)
- To number all the pages of my Laboratory Notebook
- To follow all the instructions concerning the proper use of the Laboratory Notebook, given on pages 8 & 9 of the course outline, to the best of my ability.
- Not to scribble data and observations on loose sheets of paper
- Not to paste or glue printed material in my Laboratory Notebook

NOTE:

If under rare and exceptional circumstances, beyond my control, I do not have my Laboratory Notebook with me for a particular lab session, I understand that I am required to ask for the instructor's permission, at the beginning of the lab session, to perform the laboratory work scheduled for the day. This permission is granted only once during the course of one semester.

Student Signature

Date